





Car Events Pro Guided Tour

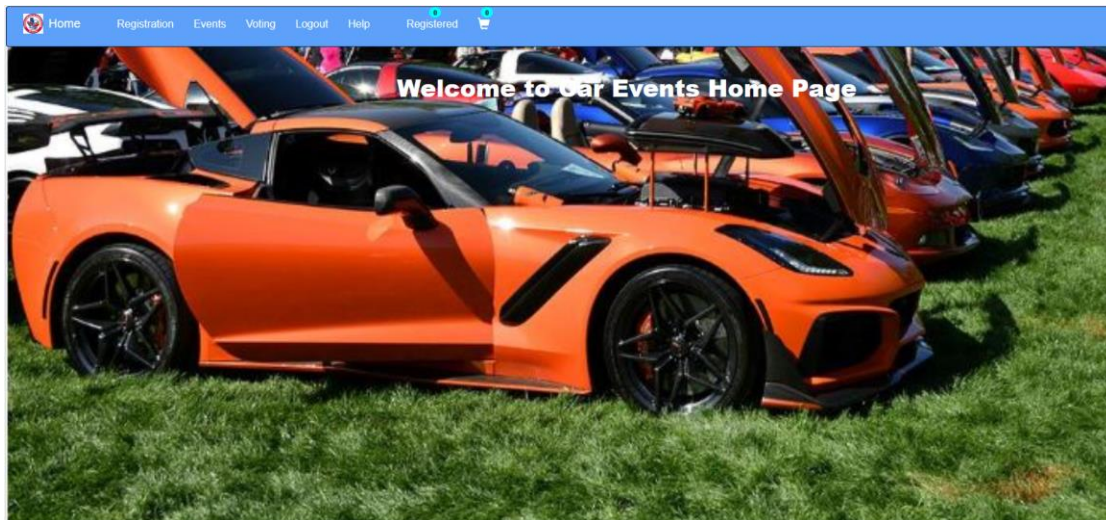
Note: When finished with the Help Page, on a PC, Laptop, or Notebook you can simply close the page by clicking on the "X" on the tab. Focus should return back to the tab that you were previously on. On Smartphones this process varies some depending on the manufacturer, the previous tab (page) will be in the background. Some phones such as Samsung display a small square with a number in it which represent the number of page available. Click on this button to display the open pages, you can close pages from here or select a page to be in the foreground. On iPhones a display of two small squares that overlap each other that is located at the bottom right side. Click on this button to display the open pages, you can close pages from here or select a page to be in the foreground. These procedures may be different depending on you smartphone manufacturer & model.

- If using Smartphone references to click are the same tap.
- **Go to Web Site** – <https://controlautomationsol.com>
- If you already have an account you can login with your username & password & skip the Create Account section.
- **Create Account** – When the Login Page appears click on the Sign Up here located near the bottom of the page to create a user account.
 - Create New User Account Page should appear. The labels with * beside it are require entries, they must be filled out in order to create an account.
 - The username should be at least 4 characters. You can use your email address as your user.
 - The password must be at least 8 characters long & contain at least one upper case character, & at least one lower case character. It is recommended to use special characters (such as !, @, #, & etc.) & numbers to improve the security of your password.
 - Email should be a valid address such as example@gmail.com.
 - Phone # can be just the numbers without dashes, when go to the next field it will add the dashes to your number. If this phone is capable of receiving text messages, please check the Text Messages. If this number is an international phone number, please check the International.
 - Enter your First Name.
 - Enter your Last Name.
 - Enter your Address of residence.
 - Enter your City of residence.
 - Enter your State of residence (this can be abbreviated such as TX for Texas).
 - Enter your Zip Code of residence.
 - Check Receive notifications if you wish to receive event status changes, & upcoming events in your area via text message and/or email.
 - Click the Submit Button to save the account information.
 - The page will navigate to the Home Page.
 - The Menu Bar will display at the top of the page unless the width of the page becomes too narrow, the Menu Bar will collapse to a box with 3 lines inside it to hide the main

navigation options. If you click on the box with 3 lines inside a drop down window will appear to show the navigation options.

-  Home This button will navigate to the Home Page from any page currently on
-  This button expand the main navigation options
- Registration This button will navigate to the Registration Page
- Events This button will navigate to the Events Page
- Voting This button will navigate to the Voting Page if allowed for this event
- Logout This button will logout of your account & navigate to the Login Page
- Help This button will display a Help Page
-  Registered This button will navigate to a page that will list cars you have registered for this event. You will be able to change the registration info if you are not Checked In. The circle with a number in it indicates many cars you have registered for this event.
-  This button will navigate to the Shopping Cart where you can add items, delete items, or pay for the items in your cart. The circle with a number in it indicates many items are in your cart.

The Home Page as normally displayed on a PC type of device

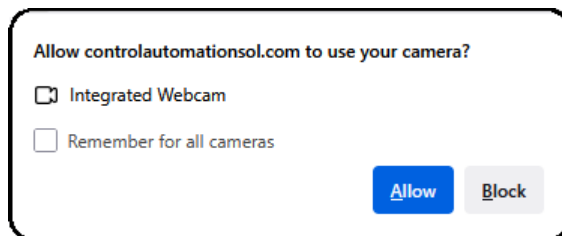


The Home Page as normally displayed on a Smartphone device



Next Step – Before you can register or vote or access administrative pages you must select an event. To select an event, click on the Events Button at the top of the page on the Menu Bar. This will navigate to a page that will list all of the events that are filtered by your state. How this page is filtered will be displayed at the top left hand side of this page (such as Filters: Texas). Search parameters can be filtered by other parameters (Event Type, Event Owner, Event Date, Event City, & Event State). To change filtering click Filter, a window will popup with filter selections. Select the filter types as desired. If no selections are made, no filtering will be applied to the result (Filters: None).

- **After Event Selection** – Once an event has been successfully selected you are ready to register cars for this event. To select registration, click on the Registration Button at the



top of the page on the Menu Bar. When entering this page, a window may popup such as click the “Allow Button” if you wish to take a photo of your car, or click the “Block Button” to not allow the camera to be available. After this selection the Registration Page will appear.

New Registration

Event 32nd Annual Texas Corvette Association Open Car S

Event Type Car Show

First Name Joe

Last Name Blow

Class *

Make *

Model *

Year *

Color *

Shirt Size *

Car Photo [Camera](#) [Upload](#)


[Cancel](#) [Save](#)

➤ **New Registration** – This page will display the event that was selected, the type of event, the first name of the user, last name of the user, all other fields below this must be entered by you.

- **Class Field** - When you click on the Class Field a popup will appear that list all of the classes for this event. The Beginning Year through the Ending Year models for this class. Click on the Class that represents your car, the popup will disappear & the Class will be entered into the Class Field.
- **Make & Model Fields** - Enter the Make & Model Fields with the information that represents your car (such as Make “Ford“ Model “Mustang”, Make “Chevy” Model “Belair”, Make “Shelby” Model “GT500”, Make “Corvette” Model “Z06”, or etc.). The total number of characters between both of these fields must not exceed 23 characters in order to fit on the placards.
- **Year Field** – Enter the year of the car you are registering. The Year Field must be 4 numbers & no letters (such as 1961, 2000, 2025, & etc.).
- **Color Field** - Enter the color of the car you are registering. The Color Field any color and/or combination of colors but must not exceed 20 characters (such as Red, White, Black, Mist Red, Rapid Blue, Red/White, or etc.).
- **Shirt Size Field** – Select the size of shirt by clicking the Shirt Size Field. A drop down window will appear with the available sizes. Click on your desired size, the size will be entered into the Shirt Size Field.
- **Car Photo** – Photos entered in the Car Photos Field may be used to display on a large screen of the winners of each class during the Awards Ceremony. A photo may be entered by one of two methods into the Car Photo Field. 1) You may take a photo with the camera on the device you are register on. Click the Camera Button & a camera window will appear. When the image appears as you desire, click the Take Photo Button. This will automatically generate an unique name for your photo which will be entered into the Car Photo Field. 2) You can upload an existing photo from your device to the Car Photo Field.
- **Save Button** – The information you have inputted on this page will not be saved until you click the Save Button. Once your registration has been successfully saved, a popup window will appear to confirm your registration & provide you with an opportunity to do another registration.



- **Cancel Button** – This button allow you to navigate to the Home Page without saving your registration.

- **Edit Registration** - Changes can be made to your existing registration by the participant up to 4 hours after the event start time and if that registrant has not been Check-In. Any changes required after this point will require you to go to the Registration Booth, one of the event representatives can make the changes. If your placard has already been printed, you will be required to surrender your placard before changes can be made. Click the Registered button  on the Menu Bar, a popup window will appear with a list of registrations for you for this event (if you have any registrations for this event). Note another popup window may appear asking to “Allow Camera” to be used, click “Allow” if you wish to take a photo of your car. The row highlighted in cyan indicates that car has been Check-In, you will not be able to select it. Select the row that is white background, a popup window will appear for editing your registration.

Edit Registration

TCA Members Only Car Show Fundraiser for SJRC Kids

Class	Car #	Make	Model	Year
C8	4	Corvette	Z51	2022
C7	1	Corvette	Z06	2016

If changes are needed for any of the cyan rows you will need to go to Registration Booth. All other rows you can change the “Class”, “Make”, “Model”, “Color”, & “Car Photo” fields. If you change the “Class”, a new car number will be generated. You can display the photo of your car by clicking the “Preview” button. After all your changes have been made, you must click the “Save” button to save your changes.

Edit Registration

Event: TCA Members Only Car Show Fundraiser For SJRC Kids

Event Type: Car Show

First Name: Paul

Last Name: Read

Class *: C7

Make *: Corvette

Model *: Z06

Year *: 2016

Color *: yellow

Car Photo: 1000013678.png [Camera](#) [Upload](#)

Car #: 1

Register Date: 9/18/2025 12:58:06 AM

[Cancel](#) [Save](#) [Preview](#)

- **Participant Voting** – Is only available for Participant if the Event Owner designated the Scoring as Participant Voting. Only participants that are registered in the event are eligible to vote. The number of ballots available to the Participant are based on the number of vehicles they registered for this event (such as one car registration equals one ballot, two cars registration equals two ballots, & etc.). Voting is only open at the start date & start time through the end date & end time of the event. Click

Voting for cars of your choose per Class can be done by one of two ways:

- Manual Input
 - Go to the row for the class to enter the car # of your choose.
 - Click on the Car # field for that row.
 - Type the Car # in this field.
- Scan QR Code
 - Scan QR code by clicking on the Scan button, a camera window will appear, scan the QR Code on the placard for the car you wish to enter your vote.
- The votes you entered can be changed as many times as you want prior to clicking on the Submit button.
- You must click the Submit button after you have voted in all the classes that you want in order for your votes to be tabulated. Once submitted if you have other ballots available for voting, the page will clear & be available for the next ballot.

When finished viewing this page you can exit by the following:

Computer browsers go to the top of the page, find the tab “registration.pdf” & click the X to close the page. The original page should appear.

Android Phones go to the top of the page, tap the rectangle with a number, tap the X on the window “registration”. The original page should appear.

iPhone go to the bottom of the page, tap the double rectangle, tap the X on the window “registration”. The original page should appear.